

VILLAGE OF THORSBY

BY-LAW NO. 93-13

BEING A BY-LAW TO APPOINT A MUNICIPAL TREASURER

WHEREAS Section 59 of the Municipal Government Act of Alberta, Revised Statutes of Alberta 1980, Chapter M-26 and amendments thereto, provides that a Municipal Council shall appoint a Municipal Treasurer and prescribe the duties of that office;

NOW THEREFORE the Municipal Council of the Village of Thorsby in the Province of Alberta hereby enacts as follows:

That Catharine Joyce MUTH is hereby appointed as Municipal Treasurer for the Village of Thorsby with such appointment to be effective on Tuesday, November 23, 1993; and

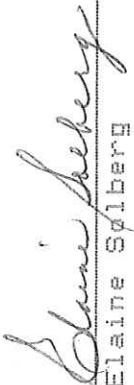
That this appointment be for a probationary period of six months from the effective date of the appointment, and upon Council being satisfied with the performance of the appointee during the probationary period, that the appointment be automatically considered permanent, and that annual performance appraisals be conducted annually thereafter prior to January 1st in each year.


The duties for the office of Municipal Treasurer shall be in accordance with the provisions of Section 59 of the Municipal Government Act; and in addition, the Municipal Treasurer shall:

1. Assume responsibility for the general operation of the Village office, including responsibility for general office routines, counter service, telephone calls, receiving payments, general correspondence, etc;
2. Become sufficiently familiar with the Municipal Secretary's position in order to be able to assume the responsibilities of that position when necessary due to vacation or sick leave or any other absence of the Municipal Secretary;
3. Carry out any other duties as directed by Council when such other duties fall within Council's authority and jurisdiction.

This By-law takes effect upon third and final reading and passing thereof.

Read a first, second, and third time this 22nd day of November, A.D. 1993.

  
Elaine Solberg  
Mayor

  
Doug D. McLellan  
Acting Municipal Administrator

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