

BY-LAW NO. 99-04

VILLAGE OF THORSBY

A BY-LAW OF THE VILLAGE OF THORSBY IN THE PROVINCE OF ALBERTA, TO ESTABLISH THE ADMINISTRATIVE STRUCTURE FOR THE FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT

WHEREAS pursuant to Section 89 of the Freedom of Information and Protection of Privacy Act, S.A. 1994, c.F-18.5, the Village of Thorsby must designate a person or group of persons as the head of the Village for the purposes of the Act; and,

WHEREAS pursuant to Sections 87 and 89 of the Freedom of Information and Protection of Privacy Act, the Village of Thorsby may set any fees payable to the Village for services provided under the Act and Regulations;

THEREFORE the Council of the Village of Thorsby duly assembled hereby enacts as follows:

Part I- Purpose, Definitions and Interpretation

Purpose

1. The purpose of this By-Law is to establish the administrative structure of the Village of Thorsby in relation to the Freedom of Information and Protection of Privacy Act, and to set fees thereunder.

Definitions

2. In this By-Law, unless the context otherwise requires:

- (a) "*Act*" means the Freedom of Information and Protection of Privacy Act, S.A. 1994, c.F18.5;
- (b) "*Applicant*" means a person who makes a request for access to a record under Section 7(1) of the Act;
- (c) "*Village*" means the Village of Thorsby and includes any board, committee, commission, panel, agency or corporation that is created or owned by the Village of Thorsby and all the members or officers of which are appointed or chosen by the Village of Thorsby.
- (d) "*CAO*" means the person appointed as the Chief Administrative Officer of the Village of Thorsby, and includes any person who holds the position of CAO in an Acting capacity;
- (e) "*Province*" means the Province of Alberta.

Interpretation

3. The marginal notes and headings in the By-Law are for reference purpose only.

Part II-Designated Head

Designated Head

4. For the purpose of the Act, the CAO is designated as the Head of the Village.

5. The Head will establish policy guidelines in accordance with the Act and they will be amended from time to time by Council resolution.

Part III-Fees

Fees

6. Where an Applicant is required to pay a fee for services, the fee payable is in accordance with the Freedom of Information and Protection of Privacy Regulation, AR 200/95, as amended from time to time or any successor Regulation that sets fees for request for information from the Province.

Part IV-General

Effective Date

7. This By-Law will come into full force and effect on the date of third reading.

Repeal

8. (a) Where a request for information was given and not disposed of before the coming into force of this By-Law, the request is deemed to be a request made on October 1, 1999, under provisions of the Act.

DONE AND PASSED in open Council assembled at Thorsby in the Province of Alberta, this 12th day of October, A.D.1999.

Read a first time this 12th day of October, A.D.1999.

Read a Second time this 12th day of October A D. 1999.

Read a third time with the unanimous consent of the Council Members present and finally passed this 12th day of October, A.D. 1999.


A. Spillman
Mayor

Shelton
CAO

SEAL