

VILLAGE OF THORSBY
BYLAW # 2009-03

BEING A BYLAW OF THE VILLAGE OF THORSBY IN THE PROVINCE OF ALBERTA TO ESTABLISH THE POSITION OF AND TO DEFINE THE DUTIES AND POWERS OF THE CHIEF ADMINISTRATIVE OFFICER

WHEREAS pursuant to Section 205, Municipal Government Act, being Chapter M-26, Statutes of Alberta 2000, every Council must establish by bylaw a position of Chief Administrative Officer,

NOW THEREFORE the Council of the Village of duly assembled hereby enacts as follows:

1. That pursuant to Section 205 of the Municipal Government Act the position of Chief Administrative Officer (CAO) for the Village of Thorsby is hereby established.
2. That the position of Chief Administrative Officer be given the responsibilities and duties pursuant, but not limited to section 207 and section 208 of the Municipal Government Act, and as provided in the CAO policy and job description of the CAO as approved from time to time by Council.
3. That the position of Chief Administrative Officer be given authorities pursuant to section 209 and section 213 of the Municipal Government Act.
4. That the terms and conditions of employment of the Chief Administrative Officer shall be the terms and condition contained in the Employment Contract entered into by the CAO and the Village of Thorsby and those conditions in section 203 of the Municipal Government Act.
5. That the Village of Thorsby Bylaw #2002-02 shall be rescinded, and
6. That this bylaw shall come into force and take effect upon signing.

Appointment

1. There shall be in and for the Village a Chief Administrative Officer who shall be appointed by resolution of Council for reason of his/her qualifications and training, preferably in the field of Public Administration, and who shall carry out any and all of the executive and administrative duties as may from time to time be vested, conferred or delegated in, upon and to the CAO by Bylaw or resolution of Council.
2. Council may by resolution appoint an acting CAO, and prescribe his/her duties, who shall act during illness, absence, or any other incapacity that may prevent the CAO from performing the duties of office.


Repeal

Bylaw # 2002-02 is hereby repealed.

Effective Date

That this Bylaw shall take full force and effect upon third and final reading.

READ A FIRST TIME THIS 24th DAY OF March, 2009
READ A SECOND TIME THIS 24th DAY OF March, 2009
GIVEN UNANIMOUS CONSENT THIS 24th DAY OF March, 2009
READ A THIRD TIME THIS 24th DAY OF March, 2009


Allan Gee,
Mayor


Dennis Litke
Acting Chief Administrative Officer