

**BYLAW NO. 2012-11  
OF VILLAGE OF THORSBY  
IN THE PROVINCE OF ALBERTA**

**THIS BYLAW AUTHORIZES THE COUNCIL OF VILLAGE OF THORSBY TO ESTABLISH  
THE THORSBY PLANNING & SUSTAINABILITY ADVISORY COMMITTEE**

**WHEREAS**

Pursuant to Sections 145 and 146 of the Municipal Government Act, being Chapter M-26 Statutes of Alberta, 2000, as amended, provides that Council may pass a Bylaw for the establishment and functions of Council Committees;

**NOW THEREFORE THE COUNCIL OF VILLAGE OF THORSBY, DULY ASSEMBLED,  
HEREBY ENACTS AS FOLLOWS:**

The Committee

1. A committee will be established with the Village of Thorsby Council members and the CAO/Town Manager to be known as the Thorsby Planning & Sustainability Advisory Committee.

Membership and Organization

2. The Committee shall consist of
  - Five (5) members of Council one of whom is the Mayor
  - Two (2) residents of the Village
  - One (1) member of Administration being the CAO/Town Manager

3. A quorum shall consist of the majority of the current Committee members

Purpose and Responsibility

4. The Committee is a standing committee of Council established to assist and provide recommendations in fulfilling Council's responsibility to set strategic direction and define planning and development policies for the Village of Thorsby.

5. The Thorsby Planning & Sustainability Committee shall:

- Advise Council on planning, development, land use, transportation, housing, infrastructure, culture and heritage issues of municipal and regional significance.
- Serve as a forum for planning and sustainability to discuss trends, identify problems and opportunities, and define solutions to issues of common concern.
- Proactively review and research opportunities that the municipality may consider involvement from a planning and strategic framework.
- Review and consider Inter-municipal opportunities and partnerships for future planning and developments including economic opportunities.
- Consider promotional and event opportunities that will enhance exposure of the municipality, including public relations and beautification.
- Monitor, recommend amendments and review progress towards long term goals and objectives as established through the Council Strategic Plan and the Sustainability Plan.
- Receive reports and engage stakeholders as appropriate.

Administrative Support

6. Minutes of the Committee will be recorded by administration staff and shall be made available for public review

Limitations of Powers

7. The Committee shall be advisory to Council and shall not establish policy, authorize expenditures or commit Village resources, except as authorized.

8. The Committee may establish any standing and/or sub committees it deems necessary to advise them. Sub committees are established for a specific task, and for a designated length of time. These committees are dissolved when the task is complete.
9. The CAO shall present information from this committee to Council via the Council procedures as established through Bylaw.

Conflict of Interest

10. In accordance with Council's Code of Conduct Bylaw, committee members must declare their interest, whether they be material, real or perceived.

Read a first time this 12th day of February, 2013

Read a second time this 12th day of February, 2013

Read a third time with the unanimous consent of the Council Members present and finally passed this 26th day of February, 2013

  
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Barry Rasch, MAYOR

  
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Bob Payette, CAO/TOWN MANAGER